



DARBOY CLUB

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Thank you for choosing the Darboy Club for your wedding. Please fill out this form and return it to us **90 days** before your wedding date. We will keep it on file to ensure that everything is just the way you want it. If you would like to discuss anything on this questionnaire, please call weekdays between 8:30 am and 5:00 pm.

General Information

Date of Wedding _____

Name of Bride _____

Phone (Day/Eve) _____

Name of Groom _____

Phone (Day/Eve) _____

Room Booked: Main Hall LaCove Room Mallard Room

Number of guests **INVITED** for dinner: _____

****Please contact the Darboy Club 3 weeks before your wedding with the final Dinner count****

Room Arrangements

Would you like to use cur: Single Candle Holders Fishbowls - Large or Small (Please Circle Size)

How many people will be at the head table? _____

Please choose one of the following table arrangements. *Please note: there may be some limitations due to number of guests.*

Round Tables - Seat 10 Straight Rows

Please indicate the color napkins you have chosen: _____
(18 Colors to choose from)

Would you like water goblets on the tables? Yes (\$0.25 per person) Yes - Fan Fold

****When water goblets are selected, napkins can be fan-folded.****

Pre-Dinner Arrangements

Where will the ceremony be held? _____ Time: _____

Will your guests arrive at the Darboy Club immediately afterwards? Yes No If yes, time: _____

Would you like: Punch Bowl Hors D'Oeuvres Table
 Champagne Fountain Chocolate Fountain

****Please check for current prices on above arrangements.****

Would you like "OPEN BAR" before dinner? Yes No

Drinks: Beer and Soda only Liquor, Beer, and Soda

Who is responsible for the **BEFORE** dinner bar bill? (Please include name, address, and phone number.)

Dinner Arrangements

What time would you like dinner served? _____ **** 6:30 pm or later on Friday evenings. ****

What menu items have you selected? _____

Would you like Wine or Champagne served with dinner?
 Head table All guests

The cake is being served For dessert At the reception
If the cake is being served at the reception, would you like the Darboy Club to cut it? (\$45 charge) Yes No

Who is responsible for the **DINNER** bill? (Please include name, address, and phone number.)

***A Standard 15% Gratuity will be added to all food.**

After Dinner Arrangements

Will you be having entertainment at the reception? Yes, a DJ Yes, a Band No entertainment

If yes, DJ or Band name: _____

What time will the entertainment start? _____ End? _____

****Your entertainment must be scheduled to end no later than 12:30 am. Bar will close at 1:00 am. ****

Would you like to have free beer and soda after dinner? Yes No

If yes, what kind of beer? _____ (2 Choices)

Is there a limit on the after dinner bar? Yes No If yes, number of half barrels: _____

Who is responsible for the **AFTER** dinner bar bill? (Please include name, address, and phone number.)

***A 10% Gratuity will be added to all beverage items.**

****Unless prior arrangements have been made, bills are due and payable by Cash or Check the night of the wedding dinner. Sorry, no credit cards.****

Please sign this form and return it 90 days prior to your wedding date. **Before your invitations are printed, please call the Darboy Club to finalize dinner times.** On behalf of the Darboy Club Management and Staff, thank you for letting us share in your special day!

Today's date: _____ Bride's signature: _____

Groom's signature: _____